



BOARD MEETING

MINUTES

DATE 09-08-2015

TIME 600 PM

21 INNOVATION DRIVE, ASHEVILLE, NC

MEETING CHAIRED BY	Danielle Moser, Chair
NOTE TAKER	Katie Locke, Secretary
ATTENDEES INCLUDING GUESTS	Danielle Moser, Katherine Theil, Pat Feehan, Kecia Wilson, Michelle Vruwink, Katie Locke, Elizabeth Brazas left at 7.10pm, Jutta Von Dirke Guests: David Brigman, Robert Keith left at 6.45pm, Heather Kabat (Left at 6.16)
ABSENT	Eric Hardy, Andrew Zetterholm, Lyndi Hewitt, Dave Torbett

Agenda topics

TOPIC: HOUSEKEEPING ITEMS		TIME: 600 - 605 PM	PRESENTER: DANIELLE MOSER
DISCUSSION	<p>Welcome and recognize guests, Mission & Minutes</p> <p>The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens.</p> <p>Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.</p>		
TOPIC: FACILITIES		TIME: 605 - 630 PM	PRESENTER: FACILITIES COMMITTEE (BRIGMAN +) ON BEHALF OF ZETTERHOLM
DISCUSSION	<p>Update on facilities / 2016-2017 timeline / DOT / help needed from the board Presented by David Brigman, Update on the new buildings. Third building should be open next week. Office Building- Approximately 2 months. Digging footings this week.</p> <p>Robert Keith update on Turning lane- no start date, Phase 1 Deadline in November. Right turn lane, shortened left turn lane, phase 2: Overlay and dealing with culvert. David Wells, is getting bids for contractor As discussed in the meeting we qualify for reduced speed, but no confirmation from DOT on this.</p>		
TOPIC: ACTION ITEMS		TIME: 630 - 635 PM	PRESENTER: DANIELLE MOSER
DISCUSSION	<p>Approve minutes from August 11th regular meeting (http://bit.ly/1NZq3C1)</p> <p>Approve minutes from August 26th called meeting (http://bit.ly/1q7Bbhu)</p>		
MOTION	<ul style="list-style-type: none"> • Approve Minutes from 08-11-2015 meeting • Motion Elizabeth Brazas/ 2nd Pat Feehan / approved without disention • Approve Minutes from 08-26-2015 meeting • Motion Elizabeth Brazas / 2nd Jutta VonDirke / approved without disention 		
TOPIC: TRAINING BOARD BEST PRACTICES		TIME: 635 - 650 PM	PRESENTER: MOSER
DISCUSSION	<p>Relative to discussions about efficient board operations and best practices, please see pages 94 and 43 and last page of minutes for discussion /training items. http://www.charterschooltools.org/tools/BoardGovernanceTrainingManual.pdf</p>		
MOTION	<ul style="list-style-type: none"> • Motion by Elizabeth Brazas, Seconded Katherine Theil Approved unanimously. • In keeping with the charter school tools Board Governance Training Manual and our bylaws, specifically the delegation clause and the powers clause but in keeping with the open meeting commitment, the 		

	board of directors of FSI hereby delegates authority to its Executive Committee which consists of (Chair, Vice Chair, Treasurer, Secretary) to act in between board meetings on matters critical to the ongoing operations of the school provided that such actions are shared with the full board as soon as practicable and provided that such actions are incorporated in the next board meeting agenda for formal ratification.	
TOPIC: FINANCE COMMITTEE	TIME: 650 - 700 PM	PRESENTER: VON DIRKE / VRUWINK
DISCUSSION	Update to any new information since committee meeting / minutes. (see http://bit.ly/1K5WNXw) Clarifying questions only Update on Budget in Directors Report	
TOPIC: FUNDRAISING COMMITTEE	TIME: 700 - 710 PM	PRESENTER: LOCKE
DISCUSSION	Update to any new information since committee meeting / minutes. (see http://bit.ly/1OaY8y9) Clarifying questions only	
MOTION	<ul style="list-style-type: none"> Approve three community fundraisers, Fall Festival, Winter Dance and Founders Day as proposed by Fundraising committee. Proposed by the FR Comm. Approved unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Teachers uses donor choice / need existing staff person to do basic training, EB has high level contact she can ask to help with strategy development.		
TOPIC: TECHNOLOGY COMMITTEE	TIME: 700 - 710 PM	PRESENTER: LOCKE
DISCUSSION	Update to any new information since committee meeting / minutes. Clarifying questions only	
MOTION	<ul style="list-style-type: none"> Committee report for KT. 	
CLOSED SESSION: PERSONNEL (ADD OTHER REASONS AS NEEDED)		
MOTION	<ul style="list-style-type: none"> Motion into closed session TIME 7.56 / Motion Jutta Von Dirk / 2nd Kate Locke/ Unanimous Motion to approve minutes from closed session on 8-11-2015. Motion Katherine Theil/ Kecia Wilson 2nd / approved unanimously Motion to approve slate of candidates as discussed. Motion Katherine Theil / Pat Feehan 2nd / approve unanimously Motion out of closed session TIME 7.59/Katherine Theil Motion / Jutta Von Dirk 2nd / approved unanimously 	
TOPIC: MEETING WRAP UP	TIME: 759 - 802 PM	PRESENTER: ALL
DISCUSSION	<ul style="list-style-type: none"> Mowing—Shed. – Parent Volunteers. Wish List for Volunteer Hours. 	

Meeting adjourned: 8.02

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Notes for Board Training Segment:

In the Franklin School of Innovation Charter we said:

The Board of Directors is responsible for governance and oversight of the school. The Board's roles, responsibilities, and decision-making process are based on the Board Governance Training Manual

<http://www.charterschooltools.org/tools/BoardGovernanceTrainingManual.pdf>

In the Board Governance Training Manual on page 94 it says:

<http://www.charterschooltools.org/tools/BoardGovernanceTrainingManual.pdf> [sic] The executive committee: Making decisions on behalf of the full board. Between the regular meetings of the board the executive committee can make decisions that can't wait for the next regular board meeting or on matters that the full board has delegated authority to the executive committee. In both cases, the executive committee receives its authority from the full board and needs to report on its decision-making at the subsequent meeting of the board.

Legally reviewed language for a motion:

In keeping with the [charter school tools Board Governance Training Manual](#) and our bylaws, specifically the delegation clause and the powers clause but in keeping with the open meeting commitment, the board of directors of FSI hereby delegates authority to its Executive Committee which consists of (Chair, Vice Chair, Treasurer, Secretary) to act in between board meetings on matters critical to the ongoing operations of the school provided that such actions are shared with the full board as soon as practicable and provided that such actions are incorporated in the next board meeting agenda for formal ratification.

Also see page 43 about Executive Closed Sessions:

1. The LHS Faculty Representative shall not be present for the discussion and vote on any matter involving: (a) the performance evaluation or discipline of any administrator or faculty member; (b) administrator or faculty compensation; (c) Executive Sessions of the Board; or (d) any other matter at the discretion of a majority of the Trustees then present.

Directors Reports-

Current numbers are 362. Note ADM will be slightly lower based on numbers not in attendance day one.