

Mission:

The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens.

Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.

DATE:	Tuesday, November 10, 2015 at 548 pm
LOCATION:	Franklin School of Innovation, 21 Innovation Drive, Asheville NC, 28806
MEETING CHAIRED BY	Danielle Moser, Chair
NOTE TAKER	Katie Locke, Secretary
TIME KEEPER	Elizabeth Brazas
ATTENDEES INCLUDING GUESTS	Katherine Thiel via phone in @ 6.17pm, Guests: Marget Baxter, Caroline Kennedy, Elizabeth Brazas, Pat Feehan, Kecia Wilson, Eric Hardy, Jutta Von Dirck, Michelle Vruwink
ABSENT	Dave Torbett, Lyndi Hewitt,

Agenda topics

Call to Order / Time: 545 pm / Presenter: Moser

- Welcome + Recognize Guests
- Mission - Board member shares mission statement to focus meeting. Rotating honor.
- Review Agenda - make any last minute adjustments
- **HEADS UP: Will likely need a called meeting later in November based on discussion in closed session. Please bring your calendars. Will be PHONE IN / ONLINE.**

Consent Agenda (Items Previously Sent To The Board) / Time: 550 pm / Presenter: Moser

- Approve Minutes 10-21-2015 (not present at meeting - <https://docs.google.com/document/d/1HnnOszao-ScCNdUOGIIHnJkh8VlojXqvxZ1DyChnxGE/edit#>)
- **Student parking policy + fees.** <https://docs.google.com/document/d/11FAy7Vz06kgiXQuxS7q0XeihSEVoCXjfn35XEGm6ns/edit?usp=sharing>
- Motion: Eric Hardy
- 2nd: Pat Feehan
- **Yay/Nay/Abstain:** All in favor for Parking Policy
- **Abstain:** from minutes due to absence: Elizabeth Brazas, Jutta von Dirke, Lyndi Hewitt)

Board Training / Time: 600 pm / Presenter: Moser

Resource: <http://www.charterschooltools.org/tools/BoardGovernanceTrainingManual.pdf>

- **Definition of Board vs. Admin Roles + Responsibilities**
- Clarification that Board committees
 - Drive strategy - Assess risk - Execute Strategy
- Admin will structure volunteer groups to support operations (tech / marketing)

- Board members help with Monthly Training, and Board Corner - after monthly meeting.

Treasurer's Report / Time 615 pm / Presenter: Hardy

- Update from the Treasurer
- Finance Committee Minutes
- Upcoming: Facilities, Budget Amendment in Dec.
- https://docs.google.com/document/d/1OgpmJ1MCZcrY5Q2Yawg90YlaXMHyeW_F-grTZvV_XJw/edit

Executive Director's Report / Time 625 pm / Presenter: Vruwink

- Update
- Calls for board support needed
- Current Enrollment

Total	6th- 89	7th- 106	8th- 78	9th-51	10th- 40	364
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Committee Reports - clarifying questions only / 645 pm / Committee Chairs

- Fundraising - meeting moved to November 17th. No minutes. Need Co-Chair.
- Facilities - Need chair for Facilities Committee
https://docs.google.com/document/d/1miO8SMjR9FSWhJa8_SSn17380fReKChU7SmH3i_mUki/edit
- Committee met 11-4-2015 to discuss projected cost of infrastructure for installation of Admin Building. Best projections: will be in by Winter Break.
- Technology - <https://drive.google.com/drive/u/1/folders/0B49exz-RrDFXd3BibWJcW5fWnc> (at end of doc for those with issues accessing Google Docs)
- SIT - Update from Michelle on launch Meeting in Dec. 3 middle school parents 1 board member non- staff.
- Master Planning Taskforce - ARCA Design ran Master Planning Visioning meeting. Thank you to Eric Hardy, Kecia Wilson, Katie Locke, David Brigman for taking time to attend. Small groups met to 'vision' both the campus and the building -- including space needed to "do school." Katie observed that in her group, many were approaching the conversation from the current 'scarcity' mentality until they were prompted to dream big. The whole group reconvened to share ideas which ARCA captured and will share back with the board. Interesting discussion about difference in needs between 6th grade / Middle School / High School including design / physical layout

Closed session: BUSINESS EXPANSION / 659 pm / Presenter: Exec Committee

Motion : Jutta Von Dirk
 Second: Elizabeth Brazas
 All In favor

- Discussion re adding a 5th grade <http://ncleg.net/Sessions/2015/Bills/House/PDF/H334v6.pdf>
 Surveys are out -- we will review in closed discussion.
- Need to pull permits for facilities expansion in January. To ensure buildings ready for occupation in August.
- Danielle will send out information from discussion.

Leaving Closed Session: Eric, Kecia @ 7.37pm

All in Favor

Motion: Pat Feehan

Second: Eric Hardy

All in favor

all in favor

Executive Closed Session: Personnel / 745 pm / Presenter: Torbett

Jutta Von Dirk move to Exec Close Session

Eric Hardy Second

All in Favor

- Per our last board meeting training discussing best practices, our attorney again confirmed that the board will be legally compliant going into executive closed session related to ongoing ED performance. As a best practice it will happen at the end of each regularly scheduled board meeting.

Adjourn pm