

BOARD MEETING

MINUTES

TUESDAY, AUGUST 12, 2014 6:10 PM

HIGHLAND

MEETING CHAIRED BY	Danielle Moser, Board Chair
NOTE TAKER	Danielle Moser
ATTENDEES	Michelle Vruwink, Linda Tatsapaugh, Dave Torbett, Pat Feehan, Katie Locke, Katherine Thiel (arrived 6:35), and Jutta von Dirke via phone; Guest: Beth Rhatigan (Administrative Manager 7:46 leaves), Kirk Vandersall joins 7:24 pm
ABSENT	None

Agenda topics

TOPIC: HOUSEKEEPING ITEMS		TIME: 6:17 PM	PRESENTER: DANIELLE
DISCUSSION	<p>Welcome, Mission & Minutes</p> <p>The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens.</p> <p>Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.</p>		
MOTION:	PERSON RESPONSIBLE	DEADLINE	
PF to accept, DT 2 nd ; all in favor.			
TOPIC: TRAINING EL CORE PRACTICE #25 - BUILDING A COMMUNITY OF LEARNERS		6:25 - 6:30 PM	PRESENTER: DANIELLE
DISCUSSION	<p>TRAITS OF AN FSI SCHOLAR</p> <p>Our instructional program is designed to help students develop the "Traits of an FSI Scholar", based on the Pillars of FSI:</p> <ol style="list-style-type: none"> 1. Be Curious and Inquisitive 2. Work Ethically 3. Work Collaboratively 4. Exhibit Leadership 5. Be Persistent 6. Take Action and Initiative <p>These traits will be explicitly modeled, taught, and practiced throughout the curriculum. In Crew, students will spend time assessing and reflecting on their progress toward development of these traits.</p>		
ACTION ITEMS		TIME: 6:31 PM	PRESENTER: DM / VM / JVD
DISCUSSION	<ol style="list-style-type: none"> 1.) Board Candidate: Elizabeth Brazas - Introduce and invite 2.) Approve School Safety Plan / review Crisis and CPI Teams Donnie and Tracy are CPI / 3.) Approve BB&T Credit Card 4.) Approve loans by Feehan and Tatsapaugh 		
MOTION	DM moves to accept slate as presented. Seconded KT; approved		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
JVD to have call with LT and PF at 1-30 on WED 8/13/14			
TOPIC: FACILITIES UPDATE / CONTINGENCY PLAN UPDATE		TIME: 6:40 - 6:55	PRESENTER: MV / DM
DISCUSSION	<p>MV Fire Marshall there today did inspection today 3 things to be done. Address to be bigger ... CofO on Thursday after Fire Marshall re-inspects.</p> <p>Modular is on site...foundations are using ABS PADS saves time and money. Set bldg. and do both foundations at the same time. Need space for staging. Pushing as hard as we can. September 1 is still target. Can't move dirt until we get permit. TSA hasn't talked to Chris yet. Phones for school ... we should</p>		

	have numbers and log into web interface. KT waiting for log in information. Numbers assigned by FR. 6 th grade teams picked rooms. Door signs for classrooms... 1 st period ... MV will be at a door so parents have to park to access her. Get into classrooms not lingering in classrooms. Furniture List ... to David Brigman ... taking everything – truck to store furniture. Move time.
MOTION	
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
KL will post move time on FB	
TOPIC: OPERATIONAL UPDATE / OPENING DETAILS / HELP NEEDED	TIME: 652- 715 PRESENTER: MICHELLE
DISCUSSION	Need help with prep for orientation for 8 th and 9 th . Elective choices are not balanced. Need help tracking down IEPs ... No records from several schools.
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
LT to join tomorrow to help.	LT 08-13-14
TOPIC: ENROLLMENT UPDATE	TIME: 715- 725 PRESENTER: KATIE
DISCUSSION	Enrollment update / down slightly but new students enrolling every day (using numbers in Student Responses). Any of them new adds? When do we cut off open enrollment? Message "START WITH US." Can default back to the public school.
MOTION	KT motions to create a policy set an end to open enrollment no later than 10 school days after the first day of school. LT seconds. DM Amend language to include re-enrollments LT seconds ... all in favor.
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
DM to update in policies	DM
TOPIC: MARKETING / FUNDRAISING UPDATE	TIME: 715 - 730 PRESENTER: KATIE
DISCUSSION	KL is drafting a fundraising plan to raise \$300K ... seems doable and fundraisers...schools, not door to door selling ... soliciting, floor and ceiling ... outline plan ... no pressure to participate ...NO REWARDS for classes where everyone participates. One fundraiser per sports MASTER CALENDAR ... types of giving ... in SEPT ... doing private versus corporate ask. Beth did a fundraising calendar ... Guidelines versus policy ... Sports Boosters need to report to board fundraising. Co chaired by board member and parent or community member. Annual Campaign – who could drive ... EVENT – restaurant bar to host an event. One student focused and one not student. Ppl give to the person...not the program. Proactive board.
TOPIC: TECHNOLOGY UPDATE	TIME: 730 - 735 PRESENTER: KATHERINE
DISCUSSION	Training with KT tomorrow to staff ... Schoology – equipment / applications / website / walkies ... half the projectors are in the car with the HDMI cords. PRINTERS for next week ... need one for each building. Montreat offered printing for teachers. TSA ... Chris is hammering him. Phones ... pinging Anthony to get numbers...Internet site ... hard phones are due on Monday. KT will create numbers. Chromebooks ... need to order from classrooms.
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
KT to continue to lead efforts Board to do asks	KT Ongoing / 8-18-14
TOPIC: FINANCE UPDATE	TIME: 736 PM PRESENTER: JUTTA
DISCUSSION	Enrollment impact \$91K down ... go back to revise budget. Contingency costing another \$10K ... folders in files on Board ... current and account ACTUAL and ANTICIPATED. Which checks cut and cashed. Keep her informed of bills.
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
Keep JVD up to date on any thing you're buying.	All board and staff Ongoing
TOPIC: RECOGNIZE EDIE MCDOWELL	TIME: 745 PM PRESENTER: DANIELLE
DISCUSSION	Board wishes to formally recognize Edie McDowell, Director of Curriculum & Coaching for her extraordinary effort during the Spring / Summer of 2014.

MOTION	In gratitude for her extraordinary effort developing all the curriculum for Franklin students and mentoring staff, the board grants Edie 2 additional weeks of paid summer vacation to be used no later than July 31, 2016. DT moves, PF seconds ... all in favor.		
TOPIC: UPDATE ON STAFFING FOR BEYOND THE BELL	TIME: 749 -755 PM	PRESENTER: MV / DM / PF	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
PF to continue to talk with candidates depending on demand on BTB.	LT and PF will continue to talk to prospective counselors.	08-18-14	
CLOSING CIRCLE / REFLECTION / REVISIT OPEN ITEMS	TIME: PM	PRESENTER: MV / DM	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Plans for going forward ... fundraising plans to fill budget gaps. What do I need lists? Formally thank ReCreation Experiences ... Shuttle ... need two shuttles....			

Meeting adjourned: TIME expected 806 pm