



BOARD MEETING

MINUTES

DATE 12-9-14

TIME 6:15 PM

LOCATION ACADEMY BLDG

MEETING CHAIRED BY	Danielle Moser Board Chair
NOTE TAKER	Katie Locke, Secretary
ATTENDEES	Dave Torbett, Elizabeth Brazas, Katherine Theil, Eric Handy, Michelle Vruwink, Linda Tatspugh, Pat Feehan Arrived @ 6:37
ABSENT	None

Agenda topics

TOPIC: HOUSEKEEPING ITEMS	TIME: 6.25PM	PRESENTER: DANIELLE
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DISCUSSION	<p>Welcome, Mission & Minutes</p> <p>The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens.</p> <p>Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.</p> <p>Welcome Guests / Comments Larry Wilson, grandparent 8th grade student arrived @6.45pm and Left at 7.30pm.</p>		
MOTION	<p>MINUTES APPROVED LT Motioned, DT 2nd. Approve Minutes from November Meeting. Approved Unanimously</p>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: TRAINING	TIME:	PRESENTER:
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DISCUSSION	Postpone until January with full slate
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TOPIC: ACTION ITEMS	TIME:6.27PM	PRESENTER: D.MOSER
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DISCUSSION	<p>401K compensatory issue / should have started Nov 1; starting Jan 1.</p> <p>Foundation for Franklin Articles of Incorporation & By-Laws approved; Marketing ideas: It's not just the school and what it means from the educational perspective. It's the potential our school community represents to the broader community.</p> <p>Foundation board member suggestions: Banker, Lawyer, Real Estate, and Investment background. Foundation focus would be asset acceptance.</p> <p>The more successful we are, the broader our positive impact on the Enka community.</p>
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MOTION	<p>Approved: Resolution from Exec Committee to accept slate of items including approval for the Board Chair to file Articles of Incorporation to create the Foundation for Franklin and approve its Bylaws, mission, and purchase its web domain.</p>
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	Vote: All in favor, no abstentions.		
	Approved: Foundation For Franklin: To support the educational, social-emotional, nutritional, and physical well being of students in WNC.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Hospitality – Celebration on the 19 th . 2pm KL and DM will coordinate with Hospitality Crew.		KL DM	12/19
TOPIC: FACILITIES UPDATE		TIME:	PRESENTER: MICHELLE & DANIELLE
DISCUSSION	<p>Update on Construction and relocation</p> <p>3 floors have been set. Subcontractor to Vanguard. Concern about Vanguard . Meeting tomorrow at 9am. EB will attend meeting. Decide moving dates. 22nd and 23rd have been suggested. MV will check with the staff Danielle is co-ordinating with David Brigman parents who coordinate the move into The Academy.</p>		
MOTION			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Meeting with Vanguard 12/10 Move Dates Discussed		EB will attend MV will discuss with Staff and Find preferences. DM will co ordinate with David Brigman	
TOPIC: ENROLLMENT / RECRUITMENT UPDATE		TIME:	PRESENTER: MICHELLE & DANIELLE
DISCUSSION	<p>Information meeting went well. Request for help from Marketing Committee. Linda Tatsapugh will advertise in free papers.</p> <p>Budgeted Average Daily Membership (ADM) Request for 2015 -2016 due December 22, 2014- Per Memo our projection should be max enrollment we anticipate for next year. 450.</p> <p>Do we run an ad again in Mtn Express? Dec 11th issue. Big Ideas issues. Quarter Ad - \$250- Operating Decision MV will decide</p>		
MOTION			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Advertise in Free Papers		LT	
TOPIC: TECHNOLOGY UPDATE		TIME:	PRESENTER: KATHERINE
DISCUSSION	<p>Update on Tech related issues AT&T TSA Structured Cable. Anthony Knight contact. EB will reiterate with Beverly Grant no skirting board. KT will try to attend meeting on site tomorrow. 12-9.</p>		
MOTION			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
TOPIC: FINANCE UPDATE		TIME:	PRESENTER: DANIELLE
DISCUSSION	<p>BB&T 401K set up Savings account set up</p>		

	<p>Wire transfer set up Budget- Need to get actual numbers annualized from Acadia.</p> <p>Pay Pal--Education and information to teachers before Winter break. Chris DeFiore has been given access to Paypal account.</p> <p>Personnel amount from Acadia has been increased. Request sent to Acadia for clarification. Question about contingency fund is it in Acadia budget.</p> <p>RFP for copier.</p> <p>Network for good, Pay Pal or BT&T options for fundraising</p>		
MOTION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
<p>KL will reach out to DP @ mountain Charter to find out if Title 1 or Title 2 gets adjusted or does it stay stable.</p> <p>PF, KT and KL will look at Fund Raising Options</p>			
CLOSED EXECUTIVE SESSION: PERSONNEL UPDATE		TIME:	PRESENTER: PAT & MICHELLE
DISCUSSION	<p>Dave Torbett, Elizabeth Brazas, Katherine Theil, Eric Handy, Michelle Vruwink, Linda Tatspugh, Pat Feehan</p> <p>To Prevent the Disclosure of information that is privileged or confidential pursuant to the laws of this State or the United States of America, or not considered a public record within the meaning of Chapter 132 of the General Statutes, a motion is made to go into closed session to discuss personnel matters.</p> <p>Motion by DT, 2nd by EB to go into closed session at 7.30 pm. MOTION PASSED UNANIMOUSLY</p> <p>CLOSED SESSION</p> <p>Motion to return to open session. Motion by EB, 2nd by DT. MOTION PASSED UNANIMOUSLY</p>		
MOTION	<p>APPROVED. DT Motioned to approve board candidate Andrew Zetterholm, 2nd by EB. Vote: All in Favor. NO abstentions.</p> <p>Approved. Executive Committee motion to approve extension of Michelle Vruwink's contract through June 30, 2016 with the agreement that the board will have hired a candidate with the expression intention of assuming the ED role as of July 1, 2016. Vote: All in Favor. No abstentions.</p> <p>Approved. Motion to approve Cary Cooper and Andrew Sullivan, new hires. Motioned by Feehan Second by Tatsapugh. Motion approved. No Abstentions.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Meeting adjourned: 8.25pm