



**The Franklin School of Innovation  
Board Meeting Agenda – 6-8-2021**

**ZOOM Meeting Link:**

Join Zoom Meeting

<https://us02web.zoom.us/j/87273425268?pwd=OEtwSC9jR1NQcndlcTYzVzE4N3JyZz09>

**Our Mission:**

The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens. Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.

**Board Responsibilities:**

We ensure The Franklin School of Innovation's compliance to its contract with the NC Department of Public Instruction, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director. The Board develops and drives the School's strategic plan and provides appropriate governance.

Agenda Item and Votes	Discussion
<p><b>CALL TO ORDER</b> The meeting shall be brought to order by the Board Chair, __AG__ at __6:02__ p.m.</p> <p><b>ROLL CALL</b> The Board Chair took roll of members present:            Susan Ramos            Jaime Grob-Grinell            Michael LePage            Al Glicksberg            Alisa Hove            Brian Courcelle</p>	
<p><b>APPROVAL OF AGENDA</b> Shall the Board approve the Agenda Items? Motion by __MLP__ Second by __SR__ Vote: _6_ to approve agenda</p> <p><b>CONSIDERATION OF MINUTES</b>            Shall the Board approve the minutes of the <b>April 13 Board Meeting</b>? Motion by __AG__</p>	

<p>Second by __MLP__ Vote: __6__ to approve</p>	
<p><b>PUBLIC COMMENT</b> This agenda item is included for the purpose of giving anyone in attendance the opportunity to comment on a non-agenda item with the Board. There will be a three-minute time limit per person. The audience is not to applaud nor demonstrate disapproval for the comments made. The Board may respond asking for clarification only. No action may be taken at this meeting on any issue raised.</p>	<p>The Board introduced themselves to Allison Sturtevant-Gilliam, potential board member. Allison is attending this meeting as a guest.</p>
<p><b>BOARD DEVELOPMENT COMMITTEE REPORT</b></p> <p>Motion to approve the three board members by MLP, second by AG. The motion was unanimously approved.</p>	<p>Michael reported out about the activity of this committee. Motion to approve the membership of the three candidates recommended by the Board Development Committee</p> <p>Beth Russo Sarah Dickson Jon Blalock</p>
<p><b>ADMINISTRATORS UPDATE</b></p> <ul style="list-style-type: none"> <li>● Summary of Activities</li> <li>● Update on Enrollment</li> <li>● New Mental Health Plan &amp; Training</li> </ul> <p>Motion to approve the new mental health plan and training by BC, Second by JG. Unanimous approval by the Board.</p>	<p>School year is done! We made it. We ended the school year with 11 fewer students than the start, which is pretty good given the nature of this academic year in Covid.</p> <p>Enrollment is looking good. We have a waitlist for 6, 8, and 9<sup>th</sup> grades... 720 student are anticipated for next year. While there may be some melt, this is an encouraging number.</p> <p>We have access to the ESSR 2 funds if we want to use them for the summer. We are likely to be awarded the ACCESS grant, aimed at fostering inclusion at the school, later this summer.</p> <p>We have about \$23K in Title I that we weren't able to spend this year. This is because our allotment was cut in half at the start of year and the funds were reallocated to us later this year (in March), which made it hard to spend them on time. Michelle is working with the state to roll those funds over to next year.</p> <p>We are developing ways to improve and build in the small kitchen in the main building as part of efforts to expand the school's meal plan / provisions to students. We can discuss this at the next meeting. It will cost about \$100,000.</p>

	<p>We will be able to fit students into classrooms in the coming year, but we will need to expand the facility to include more classrooms if the school is going to continue to grow. It will be important to prioritize building out the second floor in the coming year.</p> <p>We are hoping to convert one of the busses into an innovation lab or maker space. We can use a bus that is currently in use, but requires frequent repairs.</p> <p>Staffing is in a good place at this time. New 7<sup>th</sup> grade math position has been filled and there are some EC positions to fill, a 7<sup>th</sup> grade ELA position needs to be filled as well. Last remaining opening is for a Physics teacher. We will be looking for staff to support Beyond the Bell when it is brought back to FSI this fall. We are looking for a lunch coordinator.</p> <p>DPI has not yet shared expectations for class and school format for next year. We are waiting for guidelines, but the assumption is that in person instruction will be the format. We don't know what next year</p> <p>Summer school is happening this summer with &gt;65 students enrolled. Training for teachers is happening and the calendar is set for school to start on Aug 18.</p> <p>Michelle provided an update about end of grade / end of year standardized tests and we will be able to discuss the formal results (which Michelle will present) at our next meeting. It's not clear our data compare with other schools. Reading seemed strong, but students may be struggling more with math and writing.</p> <p>Mental Health Plan and Training. We are required by the state to have a mental health training program for staff (6 hrs minimum with specific areas). Michelle provided a report that showed where some of the school's areas of strength and growth in this area, and outlined a plan for delivering the training piece in 2021-22.</p>
<p><b>2021-2022 DRAFT BUDGET</b></p> <p>Motion to approve draft budget: MC. Second SR. Unanimous approval</p>	<p>We reviewed and discussed the draft budget presented by Michelle. The budget included State funds and the ACCESS grant, with an estimated number of 690 students. This is less than the amount we have enrolled now, but provides a cushion in case there is a melt. Including using the ESSER funds and the ACCESS grant, there is a projected surplus at the end of next year. This draft may (and will likely) require an amendment if conditions change, but it represents the most current projected revenues and expenses for the coming year.</p>
<p><b>FINANCING</b></p>	<p>At this point, Brian has shared information about the school with a bond finance agency (Charter School Capital) that works with charter schools. This could be used to build out the entire school, but we still need to hear from them what kind of offer that they would put together to help us plan the growth of the building. However, there is more information that we need about our current loan with the bank. We need to discuss this with Peter from the bank about funding just the second floor. The options are trying to</p>

	<p>fully finance the school construction or trying to just fill out the second floor.</p> <p>We also need to also work on the PPP loan forgiveness and hope to submit the forgiveness application over the summer. .</p>
<p><b>JULY &amp; AUGUST BOARD MEETINGS</b></p> <p>Motion to have August meeting in person with a hybrid format to include guests and community members AG, second by BC unanimous vote Yes.</p>	<p>We discussed the possibility of having an in person meeting in August in order to be consistent with the learning format that students and staff will be experiencing in the coming academic year.</p> <p>We discussed that one thing we may lose through this, however, is the online participation by staff and students. One possible way to retain this participation would be including a Zoom link to the meeting so that people could tune in to the in person session.</p>
<p><b>CLOSED SESSION – Personnel</b></p> <p>Motion to go into closed session for personnel purposes: AG Second: MLP</p> <p>Unanimous approval by the board</p> <p>Motion to leave closed session MLP, Second, AH. unanimous approval</p> <p>Motion to approve hiring recommendation made by Michelle in closed session: MLP Second: SR Unanimous approval by the board</p> <p>Motion to approve contract and compensation to the Executive Director made in closed session: BC Second: AG</p> <p>Unanimous approval by the board</p>	<p>New hire for Math (Holly Duncan, 7<sup>th</sup> grade)</p> <p>Discussion of contract for Exceutive Director</p>
<p><b>ADJOURNMENT</b> 1. Shall the Board adjourn the meeting at _8:01_ p.m.? Motion by _MLP_ Second by _AH_ Vote: _6_ vote to approve</p>	<p>Vote</p>