

CALLED BOARD MEETING

MINUTES

DATE 01-27-2015

TIME 6:15 PM

21 INNOVATION DRIVE, ASHEVILLE, NC

MEETING CHAIRED BY	Danielle Moser, Chair called to order 6.15
NOTE TAKER	Katie Locke, Secretary arrived at 6.30
ATTENDEES INCLUDING GUESTS	Michelle Vruwink, Katherine Thiel, Dave Torbett, Elizabeth Brazas, Andrew Zettlehorn, Guests: David Bridgman, Becky Herdt Pat Feehan arrived at 7:05 PM
ABSENT	Eric Hardy , Linda Tatsapaugh

Agenda topics

TOPIC: HOUSEKEEPING ITEMS	TIME: 6:15 - 6:20 PM	PRESENTER: DANIELLE MOSER
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DISCUSSION	<p>Welcome and recognize guests, Mission & Minutes</p> <p>The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens.</p> <p>Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.</p>
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TOPIC: ACTION ITEMS	TIME:	PRESENTER: DANIELLE MOSER
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DISCUSSION	<ul style="list-style-type: none"> • Possible \$9K prepayment of loan to Glass Foundation- Decision to table and possibly make a payment to the Glass Foundation if fiscally possible before the end of our fiscal year. • Update board about ARCA Design fee (\$4145) • Update board about grant fee for the Title I, II, and IDEA grants (\$9,188.70)
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MOTION-ACCEPTED	<ul style="list-style-type: none"> • Reallocate Escrowed Lease Fund to Contingency Line in Budget. (5 monthly payment totaling \$62,810) • Approve the hiring of Gaylord Chambers, in a temporary Administrative Assistant. • Authorize the hiring of two special reserve fund EC positions <p>Accept the slate moved EB Seconded by DT, Approved by all no abstentions</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: BUDGET / FACILITIES / ENROLLMENT / STAFFING	TIME:	PRESENTER: MICHELLE VRUWINK, DANIELLE MOSER, PAT FEEHAN
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DISCUSSION	<p>This is a called meeting to review budget, preview facilities costs, and discuss enrollment staffing projections. At the board meeting on February 10, 2015, decisions must be made on each of these factors. This session is intended as preparation.</p> <p>Revenue: State, Local & Federal including Title I II and IDEA and SEA Grant</p> <p>Total Revenue: 2,384,860.95</p> <p>Total Expenditures: 2,269680.66</p> <p>Surplus \$115,180.29 – (\$50,000 State Required Balance)</p> <p>Drive way permit Turn Lane. To be discussed at Feb. Meeting</p> <p>Enrollment numbers -</p> <p>See attached information for Modular Options.</p> <p>David Brigman presented the option of leasing a 10 room building and possible for 2 room building we</p>
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<p>could purchase.</p> <p>Lease vs. Purchase Buildings were discussed, advantages of purchasing a building to save funds for permanent structure was discussed.</p> <p>Based on a 2015/16 enrollment of around 400 students. 2016/17 enrollment of around 500 students.</p> <p>Smaller Buildings... what is the additional cost of the set up. Is there economies of scale?</p> <p>Perception of Smaller units.</p> <p>Consider adding to RFP: Smoke free buildings.</p> <p>Focus on providing space for growth for 2015/16 and 2016/17. The Facilities Committee will negotiate for 10 classroom building, and the 11,000 sq ft building purchase plus installation, consider smaller 2 class room building if economically feasible.</p>		
MOTION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
David Bridgman, Danielle Moser will negotiate on our behalf on a 10 classroom building, the 11,000 sq. ft. building, and the possible purchase of a 2 classroom office space 2,000 sq. ft building.	DM and David Brigman	Feb. Meeting
TOPIC: EXECUTIVE / CLOSED SESSION	TIME:	PRESENTER: DANIELLE
DISCUSSION		
MOTION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Discussion about Open Meeting Laws and how they pertain to Committee Meetings. Tabled.	DM will check with lawyer around clarity around this.	

Next steps:

- For next month's agenda & Confirm attendance at upcoming meetings

Meeting adjourned: TIME 7:35