



## The Franklin School of Innovation Board Meeting Minutes – 1/8/2019

### Our Mission:

The Franklin School of Innovation is preparing the next generation of leaders, capable of solving problems and participating effectively and ethically as local and global citizens. Through challenging academics, real-world learning, and community engagement, our students discover their potential, develop persistence, and recognize the value of others. Our graduates are ready for the future they will create.

### Board Responsibilities:

We ensure The Franklin School of Innovation's compliance to its contract with the NC Department of Public Instruction, set and monitor the implementation of school policies, manage the school's annual budget and financial planning, and hire and evaluate the performance of our school's Executive Director. The Board develops and drives the School's strategic plan and provides appropriate governance.

Agenda Item	Materials	Time
<p><b>CALL TO ORDER</b> The meeting shall be brought to order by the Chairman of the Board, PF at 6:05 p.m.</p> <p><b>ROLL CALL</b> The Board Chairman took roll of members present: AG, DP, AB, CK, MV, AH, BC Guests: Susan Ramos and Karen Cowan</p>		6:05
<p><b>APPROVAL OF AGENDA</b> Shall the Board approve the Agenda Items? Motion by PF. Second by BC. All voted to approve.</p> <p><b>CONSIDERATION OF MINUTES</b> Shall the Board approve the minutes of the <b>December Board Meeting</b>? Motion by PF. Second by DP. All voted to approve.</p>		6:05-6:06
<p><b>PUBLIC COMMENT</b> This agenda item is included for the purpose of giving anyone in attendance the opportunity to comment on a non-agenda item with the Board. There will be a three-minute time limit per person. The audience is not to applaud nor demonstrate disapproval for the comments made. The Board may respond asking for clarification only. No action may be taken at this meeting on any issue raised.</p>	Guest introductions.	6:50 –6:55
<p><b>DIRECTORS UPDATE</b></p> <ul style="list-style-type: none"> <li>• Summary of activities</li> <li>• Update on Staffing/Recruiting</li> <li>• Enrollment</li> </ul>	<p>Enrollment staying fairly steady. We've had a few new additions in 5<sup>th</sup> grade. Some suspensions in 9<sup>th</sup> grade and a middle schooler suspended. There has been some</p>	6:06 –6:50

	<p>discussion about a school resource officer shared with other schools. We are still investigating this possibility.</p> <p>No real budget updates. One unexpected cost as some of our buildings need to be vacated during part of the construction. There are estimates for a permanent fence bordering the main road.</p> <p>Staffing changes: we have a new interim counselor and a new math teacher hired. We need new BTB counselors.</p> <p>High school team has been working on college readiness. All students take ACT and we are working on prepping 11<sup>th</sup> graders for this test. Also prepping with practice AP tests. More college planning in Crew is coming up.</p> <p>There are a few grants for which we've applied.</p> <p>Marketing and enrollment is in a big push for outreach and information sessions.</p> <p>We've received around 50 applications so far.</p> <p>We are discussing the possibility of adding 5 minutes to the school day to reserve some of the built-in snow days, as we are likely to have more snow days this winter.</p> <p>Also working on attendance procedures.</p>	
<p><b>POLICY CHANGES</b></p> <ul style="list-style-type: none"> <li>• <b>Grievance Policy</b></li> <li>• <b>Graduation Policy</b></li> <li>• <b>Service Requirement for Graduation</b></li> <li>• <b>Enrollment Policy</b></li> </ul> <p>AH proposed we adopt the procedural changes as outlined. BC seconded. All voted to approve.</p>	<p>There was some ambiguity in the previous grievance policy and so the outside mediation policy has been removed. The expectation is for people to try to handle the grievance in the most proximal way possible.</p> <p>We made a change to graduation requirements to incorporate the requirements for Occupational Students.</p> <p>Our students all have state requirements and also have to all take physics, Crew, and fulfil service hours.</p> <p>We also are proposing formally adopting endorsements.</p>	<p>6:55 –7:15</p>

	<p>New graduation policy states students can only attend graduation ceremony if they actually complete the requirements for graduation. We are putting in place a requirement that all fees be paid before diplomas are awarded.</p> <p>Proposed change in enrollment policy so that students can enroll throughout the year.</p>	
<b>SUMMER SCHOOL</b>	<p>There is some thinking that summer school might be useful for some students that have failed required courses. In the past, summer school has been offered through an online/virtual school experience that was very challenging for students to accomplish on their own. There is a possibility of developing a blended curriculum where there is a teacher present and courses through an online service.</p>	7:15 –7:22
<b>BUILDING UPDATE</b>	<p>Vannoy says that work is progressing even though weather has been challenging. We've had one meeting with a furniture vendor to think about fixtures and furniture.</p>	7:22 –7:29
<b>COMMITTEE REPORT - FINANCE</b>	<p>Nothing new in finance. The audit is done, and the budget update was completed last month.</p> <p>We need to get a bid for the auditor.</p>	7:29 –7:32
<b>COMMITTEE REPORT – MARKETING</b>	<p>The website is being updated to make it easier for information to be available to prospective students. There is no other update on marketing.</p>	7:32 –7:37
<p><b>CLOSED SESSION – Personnel &amp; Board</b></p> <p>Motion to go into close by PF. Second by BC.</p> <p>Motion to come out of close by CK. Second by DP. All voted to approve.</p> <p>Motion by PF to approve the hires as described by MV in closed session. Second by DP. All voted to approve.</p> <p>Motion to approve the two new board members by AG. Second by BC. All voted to approve.</p>		7:37 –7:55
<b>ADJOURNMENT</b> Shall the Board adjourn the meeting at 7:55 p.m.? Motion by AH. Second by AB. All voted to approve.		7:55